

# Welcome to the Office of the Town Administrator

The Town Board appoints a Town Administrator who serves as the Chief Administrative Officer of the Town and carries out the executive management of the government. In this capacity, the Town Administrator serves the residents of Ledgeview by carrying out the policies and directives of the Town Board.

The Town Administrator oversees the day-to-day operations of Ledgeview's government and ensures that Ledgeview's government is operating efficiently and effectively for its residents.

In conjunction with various Department Managers, the Town Administrator is also responsible for budget management, economic development negotiations, legislative initiatives, operational efficiency measures, policy development, and the overall management of the Town.

[View PDF](#)