



## PARKS, RECREATION, AND FORESTRY COMMITTEE MINUTES

Monday, August 21, 2023, at 6:30pm

Ledgeview Community Center

3700 Dickinson Road, De Pere, WI 54115

### A. CALL TO ORDER

The meeting was called to order by Nicole Van Helden at 6:30pm.

### B. ROLL CALL

Members present: Nicole Van Helden, Chris Culotta, Tim Enright, Karie Kellam, David Purnell.

Members excused: Cullen Peltier

Staff present: Stephanie Schlag, Parks & Recreation Director, Mark Sauer, Planner, Mead & Hunt, Emmy Kriehn, Planner, Mead & Hunt.

### C. AGENDA APPROVAL

**Motion by Dave, seconded by Chris** to approve the agenda. No further discussion. Motion carried 5-0 in a voice vote.

### D. APPROVAL OF MINUTES:

1. Parks, Recreation and Forestry Committee Minutes July 18, 2023

Correction requested by Karie to correct Item C. Approval of the Agenda from "5-0" vote, to "4-0" vote.

**Motion by Karie, seconded by Tim**, to approve the minutes with the correction. No further discussion. Motion carried 4-0 in a voice vote, abstention-Nicole.

### E. PUBLIC COMMENT:

None.

### F. COMMUNICATIONS:

1. Beautification Sub-Committee Update

Update provided by staff with a brief overview of the Public Input Meeting for the Public Art Master Plan held on Monday, July 24. Questions asked at the meeting are available for public input online via SurveyMonkey through Friday, August 28. No Beautification Committee meeting this month.

### G. OLD BUSINESS:

1. Belle Isle Park Landscape Plan Discussion

Mark provided a presentation of the Belle Isle Park Landscape Plan and the public input comments for committee and public review. One resident in attendance: Katie Bradford, 7740 Altmeyer Drive, located directly across the street (to the south) of Belle Isle Park provided the following comments: Strongly supportive of the park, supportive of greenspaces, loves Ledgeview, loves all the walking opportunities, "It's almost like Minnesota," is surprised Belle Isle won't be more like Two Dollar Park, requesting that the benches are oriented to north/northeast and/or southeast – just not across to backyard. Likes the idea of planting pollinators. Has a concern that the stop sign

is not obeyed. Could the stop sign be lit? Has concerns about this traffic especially if the park is now going to be a gathering place.

Mark suggested painting a crosswalk at that intersection and making the crosswalk vibrant colors and unique to look at that would catch drivers' eyes and indicate there is something unique there. (rainbow, keyboard, etc.)

Chris would like staff to reach back out to the community/neighborhood when final design is approved to let community know how we incorporated their suggestions and comments.

Committee agreed best solution would be backless benches to help re-focus viewing direction.

Chris asked if there was an opportunity to mow this park less or use native pollinators.

**Motion by Dave, seconded by Karie**, to approve the master landscape plan for Belle Isle Park and recommend approval by the Town Board. No further discussion. Motion carried 5-0 in a voice vote.

#### H. NEW BUSINESS:

1. Discussion: East River Water Trail Kayak Launch at Ledgeview Park.

Steph provided overview of the project. Committee approval is needed for location and general design of kayak launch. Location and design is recommended by staff.

Chris inquired if a safety flotation/ring be added on a post? Staff will add that request to the County.

**Motion by Dave, seconded by Nicole**, to approve the location and type of kayak launch proposed for Ledgeview Park as part of the East River Water Trail project. No further discussion. Motion carried 5-0 in a voice vote.

2. Approval of DNR Grant Proposal for Urban Forestry

Steph provided an overview. This is the 4<sup>th</sup> year the Town will be applying for the grant.

**Motion by Nicole, seconded by Chris**, to approve the grant application and recommend approval by the Town Board. No further discussion. Motion carried 5-0 in a voice vote.

#### I. STAFF REPORT:

Steph provided updates on the resident street tree program, upcoming meeting with an eagle scout candidate, meeting with a Babysitting course instructor, meeting with the City of De Pere Parks, Recreation and Forestry Director regarding recreation programming, upcoming Chainsaw Safety Training, and grant application and operational budget process.

#### J. ADJOURNMENT.

**MOTION by Karie, seconded by Tim**, to adjourn. No further discussion. Motion carried 5-0 in a voice vote. Meeting adjourned at 7:53pm.

**NEXT REGULAR MEETING: Tuesday, September 19, 2023 at 6:00pm**

Respectfully submitted,

**Stephanie Schlag**

Stephanie Schlag, Park and Recreation Director  
Town of Ledgeview, Brown County, WI

Approved at the September 19, 2023 Parks, Recreation and Forestry Committee Meeting.

Approved at the November 21, 2023 Town Board Meeting.